

RIGHT TO INFORMATION ACT-2005

Sh. J.S. Ahalawat, IAS, Deputy Commissioner, Panipat (Haryana)

You have right to ask any information from us. You are most Welcome.

Particulars of Organization

Power and Duties of Officers/Employees

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Particulars of Organization, Functions and Duties

Deputy Commissioner

Additional Deputy Commissioner

S.D.M., Panipat

S.D.M., Samalkha

City Magistrate, Panipat

District Revenue Officer, Panipat

District Development and Panchayat Officer, Panipat

FUNCTIONS OF OFFICE OF THE DEPUTY COMMISSIONER, PANIPAT.

There are 16 branches which deals with various types of work assigned to them. Incharge of each branch is an official of the rank of Assistant. A citizen charter has been published and displayed on a board in front of Mini Secretariat, Panipat. In this citizen charter the nature of working of each branch in relation to public dealing has been shown and it also elaborates the charge, Govt. fees to be deposited, procedure adopted for accomplishment of work and the time frame fixed for the same. The rules and instructions of the Govt. governing the working are contained in the District Office Manual which is maintained by the Superintendent/Deputy Superintendent and is always available to the members of the public besides these instructions are revised time to time which are readily available to public on demand. Acts/Rules have been maintained by all the branches as per requirement. An Office Library has also been maintained in the office where all such Acts/Rules are available.

Certified copies of other information are immediately supplied to the public on demand immediately. A separate register has been maintained for receipt and disposal of applications under Right to Information Act, 2005. The information is supplied within the time frame fixed under the provisions of the Act. The following officers have been designated as State Public Information Officer and Assistant Public Information Officer for this purpose.

S. No.	State Information Officer	Public Information Officer	Asstt. Public Information Officer	Jurisdiction
1.	City Magistrate Panipat		Superintendent/ Dy. Supdt, DC Office	In respect of the branches of DC office under his/her control.
2.	SDM, Panipat & Samalkha		ASR o/o SDO(C)	In respect of the branches in SDO(C)'s office.
3.	Distt. Revenue Officer Panipat		Deputy Superintendent o/o DC Panipat	In respect of the branches of DC office under his/her control.
4.	Tehsildar, Panipat, Samalkha & Israna		-	In respect of the Tehsil office.
5.	Naib Tehsildar, Panipat, Samalkha, Israna, Madlauda, & Bapoli.		-	In respect of the Sub Tehsil office.
6.	D.D.P.O., Panipat		Head Clerk, Panchayat	In respect of the DDPO Office.

Organizational Structure Diagram

CITY MAGISTRATE (General Administration)	
Branches	Work
Establishment Branch	This branch mainly deals with posting and transfers of the staff of D.C.'s office. It maintains service record of Officials and prepares bills for salary/increments/TA/Medical allowances. It also deals with disciplinary cases against employees.
Miscellaneous Branch	This branch deals with law and Order, visits of VIPs, cases under public shows, public meeting, Printing presses, character antecedents of newly entrant in service, training of officers and misc. matters.
Licensing & Passport Branch	This branch deals with grant of arms licenses in district, other matters relating to verification of passports and cases under Cinematography Act.
Complaint & Enquiry Branch	This branch deals with the complaints and redressal of public grievances. Any person can make a complaint in this branch for redressal of grievances. Each complaint are dealt by the office & then sent to concerned departments for necessary action, compliance. Further, there progress, action taken is monitored by the office. Serious complaints are put up before the Distt. Grievances Committee which meets once in a month under the Chairmanship of Hon'ble Minister designated by Haryana Govt.
Nazarat Branch	This branch deals with disbursement of salary to staff and making other payments on account of contingency expenditures & arrangements of meeting of DC & Ministers.
Record Keeper English	Diary, Dispatch & Library.

Local Fund Branch	This branch is entrusted with the work of supervising the working of Municipal Council/Committees in the district. The Deputy Commissioner exercises the control over the working of municipalities under various provisions of Haryana Municipal Act. The Deputy Commissioner also exercises the control on the working of Market Committees in the district.
Census Branch	Census Work (Operational for the time being).
Small Savings	This work deals with appointment of Small savings agents and work for promotion of Small Savings.
DISTRICT DEVELOPMENT AND PANCHAYAT OFFICER	
Panchayat Branch	This Branch exercises the control over BDPOs and deals with the working of Panchayats in the district.
Development Branch	This branch deals with release of discretionary grants, funds under PRI, HRDF, special development funds & others as received in the office of DDPO from the Govt.
DISTRICT REVENUE OFFICER	
Panipat	The work of the District Revenue Officer is to assist the Deputy Commissioner to supervise the work of the Tehsildar, Naib Tehsildars and Sub Registrar working in the District. For proper scrutinizing and for the smooth working of the work of Revenue officers, there are seven branches namely, Sadar Kanungo Branch, Flood branch, District Revenue Accounts Branch, Head Registration Branch, Copying Agency, Vernacular Record Room and Ligh Migh Branch who work under the District Revenue Officer. Apart from this, the District Revenue Officer, Kurukshetra has been entrusted the work of Land Acquisition Officer in the district.
Vernacular Record Room	The judicial and revenue record of the cases decided by revenue/Judicial Courts is maintained by the Assistant of this branch who is incharge of Record Room. Record of about 100 Years is being maintained in this record room.
Copying Branch	The main function of this Branch is to provide the certified copies of all public documents consigned in the record room of Land Record and of the Revenue Records, jamabandies etc., the court cases decided or undecided to the concerned persons or their counsels on their demand.
District Revenue Branch	The function of this Branch is to maintain the accounts of recovery of Govt. Dues i.e. Land Revenue, Water-rate and dues of other govt. departments/Board/Corporations and Banks etc. Besides this, this branch also deals with the work of allotment and leasing out of Nazul Land, fixation of collector rate of the land and the disposal of the acquired abandoned land.

Sadar Kanungo Branch	The main function of this branch is to keep the record of the land regarding its ownership and cultivation up to date. For this purpose, there is one record room of Land records where jamabandies of the whole of the district is kept. Apart from this, the Mussavies prepared by the consolidation staff at the time of consolidation are also kept in this record room. According to the instruction of the Govt, the entire Jamabandies of all revenue villages of this District are being computerized. All the jamabandies of the district have been computerized. As this branch deals with the record of Agriculturist prepared by the field staff i.e. Patwaris, Kanungos, Naib Tehsildars and Tehsildars as such the grievances of the Agriculturists against the Patwaris and Kanungoes are also dealt with by this branch.
Registration Branch	This branch deals with the work of registration at the Registrar level and also examines the work done by the Sub-Registrars. The old record of registration is also available in this Branch. The effected persons may get the copy of the same, if they so desire. This branch deals with grant of Document writer license, Stamp Vender License and Property Dealers License.
Agrarian Branch	This branch deals with the allotment of surplus land of the landlords under the Haryana Ceiling on Land Holdings Act.
Flood Relief Branch	The main function of this Branch is to monitor the flood and other natural calamities. At the time of any crisis, this Branch provides direct help to the public by providing relief equipments and trained personnel. The information regarding sufferers from natural calamities like flood, drought, house collapse etc. is brought to the notice of the Govt, through this Branch only and relief provided by the Govt. to the sufferers is also distributed amongst the sufferers under the supervision of this branch through Revenue Officers.
Ligh-Migh Branch	This branch deals with the grants of housing loans under LIGH and MIGH schemes.
RTI, Branch	This branch deals with all the matters relating to Right to Information Act, 2005 in D.C. office.

SUB DIVISIONAL MAGISTRATE, PANIPAT & SAMALKHA

Panipat Sub-Division consists of two tehsils Panipat and Israna and one sub tehsil Madlauda and Sub Division Samalkha consists of One Tehsil Samalkha and One Sub Tehsil, Bapoli.

The Sub-Divisional Magistrate is responsible for maintenance of law and order in their respective Sub-Division. He enjoys powers of Executive Magistrate as well as of Collector/Assistant Collector 1st Grade. The residents of the villages and towns falling in these Tehsils/Sub Tehsils generally visit the office of S.D.O. (Civil)/S.D.M. Panipat and Samalkha in connection with the following works.

1. Registration/Renewal/Transfer etc. of motor-vehicles.
2. Grant/Renewal of driving licenses etc.
3. Renewal of Arm licenses.
4. Issue of permission for use of loudspeakers.

All type of work of registration and driving licenses of vehicles are being done through computer since 2007 completely.

TEHSIL/SUB TEHSIL OFFICES

Tehsildars and Naib Tehsildars are circle revenue officers of their Tehsil/Sub Tehsil. Their main duty is to make recovery of dues under land revenue Act and other Acts entrusted to them by collector of district. They are also responsible for the preparation of revenue records of lands and further updating of the same from time to time. They also enjoy powers of executive magistrate and of Asstt. Collector II Grade and hear cases relating to partition and correction of khasra girdawari of land and suits relating to recovery of batai. The record is updated by way of girdawari, mutations and preparation of Jamabandis. Tehsils circles are further divided into Kanungo circles and Patwar circles.

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Powers & Duties of Officers and Employees

Deputy Commissioner office

Powers	Establishment Section
Administrative	<ol style="list-style-type: none"> 1. Administrative control over all Government Offices, Corporation, Boards, Autonomous bodies in the District and inspection of District Treasury, District Jail and Police Stations. 2. Supervising the working of all Govt. Deptts. in the District as well as of boards, corporations, autonomus bodies and institutions in the District. 3. Writing A.C.Rs of All Head of Offices in the District. 4. Appointment of Clerks and Class IV in the office. 5. Reviewing the A.C.Rs of Assistant & A.S.R. 6. A.C.R. accepting and conveying authority of Clerk & Class-IV in the office. 7. Punishing Authority of Clerks & Class-IV in the office 8. Preparing seniority list of class-IV employees of the office 9. Grant of ACP scales to Class-IV and Clerks. 10. Promotion of Class-IV to the post of Clerk. 11. Sanction of Casual and Station leave to all Head of Offices in the Distt.
Financial	<ol style="list-style-type: none"> 1. Sanction of Medical Reimbursement, Expenditure of Class-II, III & IV employees upto Rs.50,000/- in each case. 2. Sanction of Refundable GPF Advance vide Rule 13.14 of pb C.S.R. Volume-II
Others	<ol style="list-style-type: none"> 1. Payment of Pay & allowances to all the establishment of the office. 2. Complaint & Enquiry. 3. Training of newly appointed IAS, HCS, Tehsildar & Naib Tehsildars.

REVENUE BRANCHES

Powers	Revenue Section
Administrative	<ol style="list-style-type: none"> 1. Administrative control over Tehsildar/NTs 2. Supervising the working of all CROs 3. Appointment of AWBN 4. Reviewing of the ACRs of AWBN/WBN/DRA 5. ACR accepting and conveying authority of AWBN/WBN/DRA 6. Punishing Authority of AWBN/WBN/DRA 7. Preparing Seniority list of AWBN/WBN/DRA 8. Grant of ACP scales of AWBN/WBN/DRA 9. Promotion of WBN/TRA/DRA 10. Sanction of committed leave of AWBN/WBN/DRA. 11. Sanction of journey beyond jurisdiction to all the establishment of the office.

Financial	<ol style="list-style-type: none"> 1 Sanction of Medical Reimbursement Expdr. of class II,III & IV employees upto Rs. 50000/- in each case . 2 Sanction of Refundable GPF Advance vide rule 13.14 of Pb CSR Volume-II.
Others	<ol style="list-style-type: none"> 1 Recovery of Govt. dues under Head-0029-other Land Revenue, 0701-Abiana and Misc. dues

Powers	FRA branch
Administrative	<ol style="list-style-type: none"> 1. Recommendations for grant of financial assistance/relief in the case of natural calamities on the basis of reports made by the field staff. 2. To prepare the flood control order 3. To make recommendations for inclusion of any item to be added in the agenda of flood control board Haryana

Powers/Duties	Miscellaneous Branch
	<ol style="list-style-type: none"> 1 Maintenance of Law and order 2 Conduct of Examination. 3 To conduct marriage under special marriage act 4 Tour programme of V.I.P. 5 Character verification of commission candidate 6 Issuing various certificate 7 Permission of Rallies /Functions, Jagran, cultural Programs etc. 8 Allotment of Govt. Houses or buildings.

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The Rules, regulations and acts used by officials for discharging duties/functions.

Establishment

1. Punishment and Appeal Rule 1987.
2. Haryana Revenue Deptt. Distt. Subordination Service Rules 1988.
3. C.S.R.

Local fund

1. Haryana Municipal Act 1973.
2. Punishment and Appeal Rules 1987.
3. Town Improvement Act 1922

LPA Branch

1. Arms Act 1959 with Rules
2. Petroleum Act Petroleum Laws
3. The Explosive Act, 1908 (The Explosive Rules, 2008)
4. The Motor Vehicle Act, 1988 and Haryana Motor Vehicle Rules, 1993.
5. The Cinematograph Act, 1952

District Nazarat

1. Punjab Financial Rules Volume-I
2. Punjab Financial Rules Volume-II

Panchayat

1. Haryana Panchayati Raj Act, 1995
2. Punjab Village Common land Act, 1961/1964
3. Haryana Panchayati Raj Election Rules 1995.

Flood relief

Haryana Flood Manual

Revenue

1. The Punjab Village Common Lands Regulation Act, 1961 & Rules 1964.
2. Punjab Security of Land Tenures Act, 1953 and Rules 1953.
3. Punjab Tenancy Act 1887 and Rules, 1909.
4. Haryana Ceiling on Land Holdings Act, 1972
5. Land Administration Manual
6. Land Records Manual
7. Land Revenue Act, 1887
8. The Punjab Minor Canal Act, 1905
9. The Haryana Housing Board Act, 1971
10. The Securitization and Reconstruction of Financial Assets and Enforcement of Security Interest Act 2002 (Act No. 54 of 2002 dated 17.12.2002)

S.K. Branch

1. Land Revenue Act, 1887
2. Haryana Land Records Manual
3. Hindu Succession Act, 2005
4. Punishment and Appeal Rules, 1987
5. Civil Service Rules Volume I, II, III
6. Punjab Settlement Manual
7. Land Administration Manual

MA Branch

1. Code of Criminal Procedure, 1973
2. The Press & Registration of Books Act, 1867
3. Haryana Prevention of Defacement of Property Act, 1989

HRA Branch

1. The Registration Act, 1908
2. Indian Stamp Act, 1899
3. Haryana Registration Manual
4. Haryana Regulation of Property Dealers and Consultants Act, 2008.

Others

1. The Haryana Police Act, 2007
2. Haryana Police Rules
3. Punjab Jail Manual
4. Haryana Good Conduct Prisoners (Temporary Release) Act, 1988.

CONTACT ADDRESS

Web : <http://www.Panipat.nic.in>

MINI SECRETARIAT, PANIPAT

OFFICE	DESIGNATION	OFFICE PHONE	RESIDENCE PHONE
DC	Deputy Commissioner	0180-2651502 0180-2655800-Fax	0180-2652800
ADC	Addl.Dy.Commissioner	0180-2650152	0180-2650881
DC	City Magistrate	0180-2651801	0180-2650701
SDM	SDM, Panipat	0180-2651303	0180-2653053
SDM	SDM, Samalkha	0180-2571100	0180-2571111
DRO	DRO, Panipat	0180-2653850	--
DDPO	DDPO, Panipat	0180-2653012	--
DIO	DIO, Panipat	0180-2653308	--
RTA	Secy. RTA, Panipat	0180-2668668	--
Tehsildar	Tehsildar, Panipat		--
	Tehsildar, Samalkha		--
	Tehsildar, Israna		--
Naib Tehsildar	N.T. Panipat		--
	N.T. Samalkha		--
	N.T. Israna		--
	N.T. Bapoli		--
	N.T. Madlauda		--

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Other Useful Information

Sr. No.	Question	Answer
1.	Related to seeking Information	<p>A person who desires to obtain any information under the Right to Information Act shall make a request in writing or through electronic means in English or Hindi with the prescribed fee to the concerned public information officer.</p> <p>In case of denial of information, the applicant can make an appeal to the first appellate authority within prescribed period.</p>
2.	With relation to registration process	<p>a. Registration of Arms Licenses. b. Who fulfilled all the requirements as per rules/Arms Act and Govt. instructions. c. In passport and licensing branch in DC office. d. Prescribed fees as per Rule e. Prescribed form. f. Domicile, Age proof , Home Guard Certificate etc. g. On the receipt of application a police report is to be obtained and then Further action is to be taken by this office.</p>
3.	With relation to collection of tax by Public Authority (Municipal committee, Trade Tax, Entertainment Tax etc.)	<p>1 House Tax 2 To Collect the Revenue. 3 Procedure and criteria is to be determined by the State Govt.</p>
4	With relation to issuing new connection electricity /water supply, temporary and permanent disconnection etc.	These facilities are to be provided by the UHBVN Public Health Department .

List of PIO & APIO

Public Information Officer (PIO)
Asstt. Public Information Officer (APIO)

S.No.	SPIO	APIO
1.	City Magistrate	Supdt. DC Office
2.	Distt. Revenue Officer	Dy. Supdt. DC Office
3.	SDO(C), Panipat	ASR o/o SDO(C), Panipat
4.	SDO(C), Samalkha	ASR o/o SDO(C), Samalkha
5.	Tehsildar, Panipat	-Concerned Office Kanoongo
6.	Tehsildar, Samalkha	-----do-----
7.	Tehsildar, Israna	-----do-----
8.	N.T. Panipat	Field Kannongo
9.	N.T. Samalkha	-----do-----
10.	N.T. Israna	-----do-----
11.	N.T. Bapoli	-----do-----
12.	N.T. Madlauda	-----do-----

Note: First Appellate Authority is Deputy Commissioner, Panipat.

**LIST OF PIO/APIO/FIRST APPELLATE AUTHORITY UNDER
RIGHT TO INFORMATION ACT-2005
DISTT. PANIPAT**

Sr. No.	Name of Dept./Office	PIO with Address	APIO with Address	First Appellate Authority
1	Deputy, Commissioner Panipat	CTM, Panipat 0180-2651801	Supretendent DC Office, Panipat 0180-2651801	DC, Panipat 0180-2651502, 2652800
2	Deputy, Commissioner Panipat	DDPO, Panipat 0180-2653012	Deputy Supdt O/o DDRO, Panipat 0180-	DC, Panipat 0180-2651502, 2652800
3	Deputy, Commissioner Panipat	DRO, Panipat 0180-2653850	ASR, DC Office, Panipat, 0180-2653850	DC, Panipat 0180-2651502, 2652800
4	ADC, Panipat 0180-2650152	ADC, Panipat 0180-2650152	APODRDA, Panipat 0180-2658048	DC, Panipat 0180-2651502, 2652800
5	SDO(C), Panipat 0180-2651303	SDO(C), Panipat 0180-2651303	ASR, O/o SDO (C), Panipat 0180-2651303	DC, Panipat 0180-2651502, 2652800
6	SDO(C), Samalkha 0180-2571100	SDO(C), Samalkha 0180-2572967	ASR, O/o SDO (C), Samalkha 0180-2571100	DC, Panipat 0180-2651502, 2652800
7	Tehsildar, Panipat	Tehsildar, Panipat	Office Kanoongo Tehsil, Panipat	DC, Panipat 0180-2651502, 2652800
8	Tehsildar, Samalkha	Tehsildar, Samalkha	Office Kanoongo Tehsil, Samalkha	DC, Panipat 0180-2651502, 2652800
9	Tehsildar, Israna	Tehsildar, Israna	Office Kanoongo Tehsil, Israna	DC, Panipat 0180-2651502, 2652800
10	Tehsildar, Bapoli	Tehsildar, Bapoli	Office Kanoongo Tehsil, Bapoli	DC, Panipat 0180-2651502, 2652800
11	Transport Dept.	G.M. Roadways, Panipat 0180-2648804	Traffic Manager O/o G.M. Roadways Panipat, 0180-2646544	Addl. Transport Commissioner Haryana, 30 Base Building, Sec-17, Chandigarh 0172-2701257
12	Police Dept.	S.P. Panipat 0180-2699100	DSP Head Quarter, Panipat 0180-2669102	IG Rohtak Range Rohtak 01262-228209
13				IG Rohtak Range Rohtak 01262-228209
14				IG Rohtak Range Rohtak 01262-228209
15	Food & Supply Dept.	DFSC, Mini Secretariat Panipat 0180-2638863	DFSO, Mini Secretariat Panipat, 0180-2638863	Addl. Director, Food & Supply Haryana, 30 Base Building Sec-17B Chandigarh 0172-2701191
16	Public Relation Dept.	Addl. Director Public Relation Dept. Haryana Sec-17C, Chandigarh 0172-2725666	DPRO Mini Secretariat Panipat, 0180-2650388	Director Public Relation Dept. Haryana 8 th Floor Civil, Sect. Haryana, Chandigarh 0172-2740335, 2794911

17	Treasuries	Treasuries Officer, Panipat 0180- 2642749	ATO, Samalkha 0180-2573646 ATO Samalkha, SDO Civil Samalkha Teh. Office Building, 0180-2572967	Director Treasuries & Account Dept. Haryana 30 Base Building Sec-17C, Chandigarh 0172- 2702438
18	Town & Country Planning Dept.	DTP, Panipat 0180- 2668499	Assistant DTP, Panipat 0180- 2668499	Chief Town Country Planner Haryana, Chandigarh 0172- 2549349
19	Sports Dept.	Joint Director Administration Sports Dept. Haryana, Chandigarh 0172-2583082	Distt. Sports Officer Panipat 0180- 2650702	Director Sports & Youth Dept. Haryana Chandigarh 0172- 2583082
20	Fisheries Dept.	Distt. Fisheries Officer, Panipat 0180-2651349	Account Officers O/o Distt. Fisheries Officer, Panipat 0180-2651349	Director Fisheries Haryana SCO No.6 Sec-16, Punchkula 0172-2565743
21	Labour Dept.	Deputy Labour Commissioner, Panipat 0180- 2652433	Labour Officer-1, Panipat 0180- 2649363	Labour Commissioner Haryana, Chandigarh 0172-2701266
22	Animal Husbandry Dept.	Deputy Director Animal Husbandry, Panipat 0180- 2638524	SDO Animal, Panipat 0180-2638524 SDO Animal, Samalkha	Director General Animal Husbandry Haryana Bays 9-12 Sec-2, Punchkula 0172-2574662
23	Agri Culture Dept.	Deputy Director Agri Culture, Panipat 0180- 2664398	SDO Agri Culture Panipat 0180- 2664398 SDO Agri Culture Samalkha	Director Agri Culture, Haryana Sec-21, Punchkula 0172- 2563242, 2570662
24	Mining Dept.	State Mining Engineer, Haryana Room No-9, First Flore 30 Bays Building Sec-17, Chandigarh 0172- 2703107	Assistant Mining Engineer, Panipat 0180-	Director Mining Dept. Haryana, Chandigarh 0172-2701344
25	Statistical Dept.	Joint Director Statistical Haryana Chandigarh 0172- 2706047	Distt. Statistical Officer Panipat, 0180-2636930	Additional Director Statistical Haryana Chandigarh 0172- 2701244
26	Industries Dept.	Technical Expert (CE) O/o Director Industries Haryana, Chandigarh 0172- 2715482	General Manager Distt. Industries Center, Panipat 0180-2651222	Director Industries Haryana, Chandigarh 0172-2701344

27	Forest Dept.	Deputy Forest Congervator, Panipat 0180- 2650331	Deputy Supdt. O/o Divisional Forest, Panipat 0180- 2650331	Chief Congervator Forest Haryana Forest Building Sec-6, Punchkula 0172- 2563988
28	Welfare Dept.	Distt. Welfare Officer, Panipat 0180-2658065	Tehsil welfare Officer, Panipat, Samalkha	Joint Director Social Welfare Dept. Haryana, Chandigarh 0172-2702714

29	Horticulture Dept.	Distt. Horticulture Officer Panipat 0180-2654808	Assistant Planning Officer O/o Distt. Horticulture Officer Panipat 0180-2654808	Director Horticulture Haryana Sec-21, Horticulture Building Panchkula 0172-2582322
30	Sainik Board Dept.	Supedt. S. Def-II, Rajya Sainik Board Haryana, Panchkula 0172-2560321	Secretary Zila Sainik Board, Panipat 0180-2650311	Secretary Rajya Sainik Board Haryana Panchkula 0172-2560462
31	Education Dept.	Distt. Education Officer Panipat 0180-2638875 Distt. Primary Education Officer Panipat 0180-2645622	BEO, Panipat BEO, Samalkha BEO, Israna BEO, Madlauda BEO, Bapoli	Commissioner & Director General Middle Education Haryana Chandigarh 0172-2701333, Commissioner & Director General Primary Education Haryana Chandigarh 0172-2704340,
32	Excise & Taxation Dept, Excise S.T, 0180-2660290	Deputy Excise & Taxation Commissioner, Panipat 0180-2650170	Excise & Taxation Officer, Panipat, 0180-2650170	Joint Excise & Taxation Commissioner, Faridabad 0129-2221813
33	Health Dept.	Civil Surgeon Hospital, Panipat 0180-2630275	All SMO,s in Distt. Panipat 0180-2697101	Director General Health Haryana, Chandigarh, 0172-2584549, 2585189
34	Huda Dept.	Xen. Huda Division, Panipat 0180-2660068	Deputy Supdt. O/o Xen. Huda Division, Panipat 0180-2660068	Administrator Huda Rohtak 01262-295786
35	Estate Office Huda	Estate Officer Huda, Panipat 0180-2677018	Asstt. Estate Officer Huda, Panipat 0180-2677018	Administrator Huda Rohtak 01262-295786
36	PWD B&R Dept.	Executive Engineer, PWD B&R No.II, Panipat 0180-2638652 Executive Engineer, PWD B&R No.I, Panipat 0180-	SDE PWD B&R Panipat 0180-2638652 SDE PWD B&R, Samalkha at Panipat	Supdt. Engineer Karnal Circle PWD B&R 0180-2255714
37	Public Health Dept.	Superintending Engineer P/H, Panipat 0184-2266000	Xen. Public Health No.2, Panipat 0180-2634587 Xen. Public Health D&P, Panipat 0180-2654934	Chief Engineer (Programme) O/o Engineer-in-Chief Haryana, P/H Dept. Bay No. 13-18 Sec-4, Panchkula 0172-2579731
38	UHBVN Dept.	SE (OP) Circle UHBVN, Panipat 0180-2651903	Xen. (OP) City Division UHBVN, Panipat 0180-2652352 Xen (OP) SuB Urban UHBVN, Panipat 0180-3252500 Xen (OP) Division UHBVN Samalkha, 0180-2003655	Chief Engineer Cum AA-761/28, Bharatpuri UHBVN, Rohtak 01262-211471
39	Civil Defence Dept.	City Magistrate, Panipat 0180-2651801	Store Supdt. Civil Defence, Panipat 0180-2651077	DC, Panipat 0180-2651502, 2652800

40	ICDS, Dept.	POICDS, Officer Panipat, Near ADC Office, Panipat 0180-2653574	CDPO, Panipat Rural 0180-2654081 CDPO, Samalkha 0180-2574443 CDPO, Israna 0180-2598653 CDPO, Bapoli 0180-2586425 CDPO, Urban Panipat 0180-2654085 CDPO, Madlauda 0180-2583125	Director Mahila & Child Development Dept. Haryana Chandigarh 0172-2662070
41	Haryana SC Finance Development Corporation Dept.	Senior Research Officer Haryana O/o SC & Finance Development Corporation Dept. SCO No. 2427-28 Sec-22C, Chandigarh 0172-2700436	Distt. Manager SC & Finance Development Corporation, Panipat 0180-2635406	MDSC & Finance Development Corporation Dept Haryana, Chandigarh 0172-2705619
42	Home Guard Dept.	Distt. Commandant Home Guard Panipat. 0180-2651077	Hawaldar Clerk O/o Distt. Commandant Panipat 0180-2651077	ADGP. Home Guard Haryana, Panchkula 0172-2701357

43	Confed Dept.	DM. Comfed Panipat 0180-2630569	Assistant Manager Confed, Panipat 0180-2630569	Senior Account Executive-SAE. Confed (Haryana Sec-22B, Chandigarh) 0172-2721510
44	Social Welfare Dept.	DSWO, Panipat 180-2651844	Section Officer DSWO. Office Panipat 0180-2651844	Joint Secretary/Special Secretary Social Welfare Dept. Haryana, Chandigarh 0172-2704212
45	Haryana Wakf Board Dept	Administrative Officer Haryana Wakf Board 50, Ambala Cant 0171-2630722	Estate Officer Haryana Wakf Board Panipat 0180-2634989	Chief Executive Officer Haryana Wakf Board 50, Sardar Patel Marg, Ambala Cant 0171-2630722, 2640387
46	Suger Mill. Panipat	Cane Manager the Panipat Cop. Suger Mill, Panipat 0180-2651269	Office Supdt. O/o the Panipat Cop. Suger Mill, Panipat 0180-2651269	MD. Suger Mill, Panipat 0180-
47	Employment Dept.	Distt. Employment Officer Panipat 0180-2646110	Statistical Assistant O/o Distt. Employment Office Panipat 0180-2646110	Additional Director Employment Directorate Haryana 17/7-C, Chandigarh 0172-2794247
48	Irrigation Dept.	SE. Construction Division, Panipat 0184-	Xen. Rai Water Services Division, Panipat 0130-2241136	Chief Engineer Cordination Haryana Irrigation Dept. Sec-5, Panchkula

49	Hafed Dept.	Distt. Manager Hafed, Panipat 180-2664802	Section Officer O/o Distt. Manager Hafed, Panipat 0180-2664802	Secretary Hafed Corporate Office, Sec-5, Punchkula 9356055292
50	BSNL Dept.	DY General Manager BSNL, Panipat 0180-2635021	Additional GM, BSNL Panipat 0180-	GM, BSNL, Panipat 0180-263502
51	Marketing Board Dept.	SE, HSAM Board Rohtak 01262- 233105	Xen. HSAM Board Panipat 0180- 2661236	SE, HSAM Board (Head Quarter), Punchkula 0172- 2583472
52	Central Coprative Bank	Assistant Manager the Panipat Central Coprative Bank Ltd. Panipat 0180-	Development Officer O/o the Panipat Central Coprative Bank Ltd.	MD the Panipat Central Coprative Bank Ltd, Panipat 0180-2650138

53	Pollution Control Board	Regional Officer HSPCB, Panipat	Assistant Environmental Engineer HSPCB, Panipat 0180-	Chairmen Haryana State Pollution Control Board C-11, Sec-6, Punchkula 0172-2577870-73
54	Panchyati Raj	Xen Panchyati Raj Panipat, 0180- 2655402	SDO, Panchyati Raj Samalkha 0180-2579159 SDO, Panipat 0180-2652908 SDO, Israna 0180-2579542 SDO, Madlauda 0180-2584238 SDO, Bapoli 0180-2587223	DDPO, Panipat 0180-2653012
55	Nagar Nigam /Nagar Palika	EO, MC, Panipat 0180-2649381 Secretary MC, Samalkha 0180-2572481	Secretary MC, Panipat 0180-2649381	Additional Director Urban Development Dept. Haryana Chandigarh. 0172- 2704941
56	Market Commettes	Distt. Marketing Enforcement Officer HSAMB Panipat 0180-	Secretary Market Commette Panipat 0180-2664496 Secretary Market Commette Samalkhan 0180-2572128 Secretary Market Madlauda 0180-2584243 Israna 0180-2598668 Bapoli 0180-2587267	Zonal Administrator HSAMB Karnal, 0184-2220548 Chief Administrator HSAMB C-6, Sec-6, Punchkula, 0172- 2560883


57	Panchayat Dept	Sarpanch of Concerned Gram Panchayat	Gram Sachive of Concerned Gram Panchayat	EO. Cum. BDPO, Concerned panchayat Samiti BDPO Panipat 0180-2652908 BDPO Samalkha 0180-2572159 BDPO Israna 0180-2579542 BDPO Madlauda 0180-2584238 BDPO Bapoli 0180-2587223
58	Panchayat Samiti	BDPO Concerned Block Samiti	SEPO Concerned BDPO Office	DDPO. Panipat 0180-2653012
59	Zila Parishad	CEO of Concerned Zila Parishad 0180-2650384	Deputy CEO Zila Parishad Panipat	Deputy Commissioner, Panipat 0180-2651502

SPIO. Cum City Magistrate,
Panipat.

Endst. No. 921-931 /RTI Dated:- 31-X-2011

A Copy is forwarded to following for information please.

1. Suprentendent of Police, Panipat.
2. Additional Deputy Commissioner, Panipat
3. SDO (C), Panipat/Samalkha
4. SE. Public Health, Panipat
5. SE. UHBVN, Panipat
6. Civil Surgeon, Panipat
7. Tehsildar, Panipat/Samalkha/Israna
8. PA. to Deputy Commissioner, Panipat.


SPIO. Cum City Magistrate,
Panipat.